

Sponsorships

Purpose of Sponsorships

The purpose of a sponsorship is to help pay college expenses (tuition, fees, books, and supplies). Sponsors may include your employer or government agencies (i.e. Employment Security Commission, Job Link, or Vocational Rehabilitation).

Authorizations

Each semester, detailed sponsor information must be received by GTCC. This information may be mailed, faxed, or brought in person to the Cashier's Office located in the Luther R. Medlin Campus Center. Authorizations must be received before posted student payment deadlines. If authorizations are not received and no payments made, students' class(es) may be dropped for non-payment. It is the student's responsibility to make sure the Cashier's Office has received this information each semester. Contact the Cashier's Office when you register to ensure your sponsor information has been processed.

GTCC Sponsor Agreement forms can be obtained from the Cashier's Office. Authorizations must include the student's name, student id#, last 4 of SSN, and semester to be paid by the sponsor. Authorizations may also be printed on company/agency letterhead, stating the amount of detailed expenses to be paid for each student being sponsored, and include an agency representative and phone number.

Purchasing Books

Bookstore charges may be applied to a sponsorship only during specified dates. These dates are posted at each bookstore location and can be acquired from the Financial Aid Office and the Cashier's Office.

Billing Information

If an agency agrees to pay for all or part of your expenses, they will be billed directly (if the authorization is received on time.) Students are responsible for all expenses not authorized by their sponsor, and they must be paid by posted student payment deadlines. If a student adjusts his/her schedule after the add/drop period or needs to make an additional bookstore purchase after the posted deadline, it is the responsibility of the student to pay for any of these charges. Failure to pay any remaining balance will result in a hold being processed on the student's account.

Should it become necessary for GTCC to refer unpaid balances to a collection agency or an attorney, the student will be expected to pay all fees associated with the collection of the unpaid balance.